

CONFIDENTIAL INTERMEDIARY BOARD
Meeting Agenda – April 14, 2026 (Updated 4.9.2026)

Arizona Supreme Court -1501 West Washington Street
Phoenix, Arizona 85007 – 10:00AM Zoom/Conference Room 109
General Inquiries Call: 602-452-3378 (Certification and Licensing Division Line)
Members of the public may attend meeting in person.

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel (under ACJA Sec. 1-202(C)(5)(c)) or for discussion or consideration of records or matters made confidential or privileged by statute, court rule, or the Arizona Code of Judicial Administration (under ACJA Sec. 1-202(C)(5)(b)).

CALL TO ORDER.....*Vernon Harris, Chair*

1) REVIEW AND APPROVAL OF MINUTES.....*Vernon Harris Chair*

1-A: Review, discussion, and possible action regarding adopting the regular session recording and written minutes of the meeting held on November 18, 2025.

2) ELECTION OF A VICE CHAIR.....*Division Staff*

2-A: Under ACJA §7-201(I)(3)(b), the members are to elect a vice chair to a specified term.

3) PENDING COMPLAINTS.....*Division Staff*

3-A: Update regarding pending complaints.

3-B: Review, discussion and possible action regarding Complaint No. 25-CI001 involving certificate holder, Laurie Desmarais.

4) LICENSURE AND ELIGIBILITY.....*Division Staff*

4-A: Review, discussion and possible action regarding initial applications for Confidential Intermediary certification:

1. Kathleen Hoopes

4-B: Clerical update to November 18, 2025 agenda item 3-B.

4-C: Review, discussion and possible action regarding the Confidential Intermediary Directory on the AZCourts.gov website.

5) ADMINISTRATIVE ITEMS.....*Division Staff*

5-A: Division Updates.

CALL TO THE PUBLIC.....*Vernon Harris, Chair*

LIMITED BOARD RESPONSE TO CALL TO THE PUBLIC.....*Vernon Harris, Chair*

*Individual members of the Board may take one or more of the following actions: (a) respond to criticism made in Public Comment; (b) ask staff to review a matter raised in public comment; or (c) ask that a matter raised in public comment be put on a future agenda. **NOTE: Neither the Board as a whole nor Staff are permitted to discuss a matter raised in public comment and the Board is not permitted to vote on a matter raised during an open call to the public unless the matter was otherwise properly noticed on the meeting agenda for discussion and legal action.***

ADJOURN.....*Vernon Harris, Chair*

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Division at 602-452-3378 or TDD 602-452-3534. A person requesting an accommodation should make the request as early as possible to allow time to arrange the requested accommodation.